

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. October 11, 2021
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., October 11, 2021. The Agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Vogel (via phone), Anderson, Sarchet | In attendance
Dvorak | Absent
3. **MOTION:** A motion was made by Sarchet and seconded by Walters to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Consent Items**
 - a. City Council Meeting Minutes for September 27, 2021
 - b. Claims listing October 11, 2021
 - c. Resolution 2021-97 approving 28E agreement with Iowa Alcoholic Beverages Division (ABD) for Tobacco, Alternative Nicotine and Vapor Product Enforcement
 - d. Set pay for Matt Meiners, Full-Time Firefighter/Paramedic at an annual salary of \$55,000
 - e. Resolution 2021-98 approving Construction Drawings for Wolf Creek Townhomes Plat 13
 - f. Resolution 2021-99 approving Plat of Survey adjusting lot lines for a part of Lot 37 and Lot 38 in Wolf creek Townhomes Plat 1
 - g. Receive and file the September 7, 2021, Library Board Meeting Minutes
 - h. Receive and file the September 2021 Library Stats Report
 - i. Receive and file the September 2021 Library Director Report
 - j. Receive and file the FY21 Annual Library Survey
 - k. Receive and file the FY21 Annual Library Summary
 - l. Receive and file the September 2021 Parks & Recreation Department Report
 - m. Receive and file the 2021 Q3 Parks & Recreation Program Summary
 - n. Resolution 2021-100 accepting the public improvements for Bridgeview Plat 2
 - o. Receive and file the September 2021 Water Department Report
 - p. MOU with Waldorf University for Learning Partnership

MOTION: A motion was made by Anderson and seconded by Sarchet to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
6. **Business Items**
 - a. **MOTION:** A motion was made by Sarchet and seconded by Vogel to affirm the order of removal issued by the Police Chief on September 30, 2021
YES: Vogel, Sarchet
NO: Anderson, Walters
MOTION FAILED
 - b. **MOTION:** A motion was made by Walters and seconded by Sarchet to approve the First Reading of Ordinance 2021-2000 Backflow Prevention Ordinance
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Anderson and seconded by Sarchet to approve the Snyder & Associates Inc. invoice in the amount of \$37,232.25 for August 2021 Engineering Services
YES: Sarchet, Vogel, Anderson
ABSTAIN: Walters
MOTION CARRIED

7. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Library Director Noack recognized Pam Witt for 22 years of Service to the Library and congratulated her on her retirement effective October 12, 2021.
- Council Member Anderson thanked Parks & Recreation Director for the painted pickle ball lines on the tennis courts.
- Council Member Sarchet said he is thinking of those that were unable to be at the meeting and hope things turn around.
- Mayor Morse thanked Public Works for cleaning up after other people.

8. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Walters to adjourn at 6:46 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –October 25, 2021

Jason Morse, Mayor

Attest

Jenny Coffin, City Clerk