

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. February 28, 2022
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., February 28, 2022. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Dvorak, Anderson, Vogel, Sarchet | In attendance
3. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Hearing**
 - a. Mayor Karsjen opened the Public Hearing on the proposed maximum property tax levy for FY 22.23 at 6:00 pm. City Clerk Coffin, said that the notice was published February 11, 2022, and no comments had been received for or against the proposed maximum tax levy. Chelsea Huisman, City Manager provided a report. No one was present to be heard for or against the maximum property tax levy rate.
MOTION: A motion was made by Vogel and seconded by Sarchet to close the public hearing at 6:02 pm.
MOTION CARRIED UNANIMOUSLY
 - i. **MOTION:** A motion was made by Vogel and seconded by Walters to approve Resolution 2022-23 approving FY 22.23 Maximum Property Tax Dollars. Sarchet commented that he has more confidence in the budget process than ever before and said there was a great amount of relevant information presented to the Council. Sarchet said he thinks the direction the City is going is very good conceptually and he is onboard but his big question is next steps for where the city is going with facilities and he said he believes feedback and support from the community is important. Sarchet said he is more than happy to discuss with anyone that wants to talk about this.
YES: Walters, Dvorak, Vogel, Sarchet
NO: Anderson
MOTION CARRIED
Anderson explained his no vote was because he is concerned for the timing of the tax rate with inflation and thinks it could be tough for some at one time.
5. **Public Comments** | None
6. **Consent Items**
 - a. City Council Meeting Minutes for February 14, 2022
 - b. City Council Work Session Meeting Minutes for February 14, 2022
 - c. City Council and P&Z Commission joint Work Session Meeting Minutes for February 21, 2022
 - d. Receive and file P&Z Commission Meeting Minutes for February 21, 2022
 - e. Claims listing February 28, 2022
 - f. January 2022 Finance Report
 - g. Resolution 2022-24 Setting Date for Public Hearing on the proposed Budget for FY 22.23
 - h. Resolution 2022-25 Setting Date for Public Hearing on ACG Properties request to amend the C-1 Zoning Restrictions for 302 S. 2nd Street
 - i. Award the mowing and lawn care services contract to Total Quality Inc for FY 22.23 in the amount of \$94,441 based on 20 mows per year with auto renew option for up to four years
 - j. Receive and file the January 2022 Police Department Report
 - k. Receive and file the January 2022 Fire Department Report
 - l. Resolution 2022-26 approving Lot Tie Agreement for Jared and Lindsey Foss
 - m. Budgeted purchase for a pallet of water meters in the amount of \$36,000**MOTION:** A motion was made by Vogel and seconded by Sarchet to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY

7. Business Items

- a. **MOTION:** A motion was made by Walters and seconded by Sarchet to approve Resolution 2022-27 approving the Plat of Survey for 7722 NW 142nd Avenue
MOTION CARRIED UNANIMOUSLY
- b. **MOTION:** A motion was made by Vogel and seconded by Dvorak to approve the Second Reading of Ordinance 2022-1200 rezoning portions of the Lillskau property located west of NW 44th Street
YES: Dvorak, Vogel, Sarchet, Walters
NO: Anderson
MOTION CARRIED
- c. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve Snyder & Associates Engineering Master Service Agreement. Huisman provided a report on the agreement and Dvorak thanked her for negotiating terms that were a win for both parties.
YES: Anderson, Sarchet, Dvorak, Vogel
ABSTAIN: Walters
MOTION CARRIED

8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Council Member Anderson thanked Public Works Director Schulte for thinking ahead and buying the meters in bulk to save the City money.

9. Adjournment

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:14 p.m.
MOTION CARRIED UNANIMOUSLY

Next Meeting Date –March 14, 2022

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk