

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., April 12, 2021
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation via phone at 6:00 p.m., on April 12, 2021. The Agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Morse called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Dvorak, Vogel, Anderson, Sarchet | In attendance via zoom
3. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Hearings:**
 - a. Mayor Morse opened the Public Hearing for the proposed Comprehensive Plan Amendment at 6:01p.m. City Clerk, Jenny Gibbons, said that the notice was published April 2, 2021 and no comments had been received for or against the proposed Amendment. City Engineering Representative, Connor provided a report and reviewed the overall proposed changes.
MOTION: A motion was made by Walters and seconded by Vogel to close the public hearing at 6:04 p.m.
MOTION CARRIED UNANIMOUSLY
 - i. **MOTION:** A motion was made by Dvorak and seconded by Vogel to approve Resolution 2021-25 amending the Comprehensive Plan
MOTION CARRIED UNANIMOUSLY
 - b. Mayor Morse opened the Public Hearing for the proposed rezoning request for a portion of Knapp’s property from A-1 to R-1, from A-1 to R-1A and from R-1 to R-1A at 6:07 p.m. City Clerk, Jenny Gibbons, said that the notice was published April 2, 2021 and no comments had been received for or against the proposed rezoning request. City Engineering Representative, Connor provided a report and reviewed the overall proposed changes.
MOTION: A motion was made by Vogel and seconded by Sarchet to close the public hearing at 6:09 p.m.
MOTION CARRIED UNANIMOUSLY
 - i. **MOTION:** A motion was made by Dvorak and seconded by Walters to approve the first reading of Ordinance 2021-1300 rezoning 77.66 acres
YES: Walters, Dvorak, Vogel
NO: Anderson, Sarchet
MOTION CARRIED
5. **Public Comments** | Ryan Stone, 971 Breakwater Pl. and Phil Carpenter, 920 Breakwater Pl. made public comment regarding their concerns surrounding the Kwik Star Gas Station and Car Wash. Ann Wagoner, 1504 Tournament Club Way made public comment regarding her concern about litter in Polk City.
6. **Consent Items**
MOTION: A motion was made by Dvorak and seconded by Sarchet to approve the consent agenda items.
 - a. City Council Meeting Minutes for March 22, 2021
 - b. Receive and file Special P&Z Commission Meeting Minutes for March 22, 2021
 - c. Receive and file Parks Commission Meeting Minutes for April 5, 2021
 - d. Claims listing April 12, 2021
 - e. Receive and file the March 1, 2021 Library Board Meeting Minutes
 - f. Receive and file the March 2021 Library Stats
 - g. Receive and file the March 2021 Library Director Report
 - h. Resolution 2021-26 setting a public hearing for FY 20.21 Budget Amendment
 - i. Receive and file the March 2021 Water Report
 - j. Twelve-month Tobacco Permit for Casey’s Store #1144 effective July 1, 2021
 - k. Purchase budgeted mosquito sprayer in the amount of \$12,622.92
 - l. Receive and file the March 2021 Parks & Recreation Report
 - m. Receive and file the 2021 Q1 Parks & Recreation Program Summary
 - n. Renew the mowing and lawn care services contract with Total Quality Inc. for FY 21/22
 - o. Setting Pay rate for FD new hires:
 - p. Tanner Owen, Firefighter/Paramedic at a part-time rate \$18.13/hr and POC rate \$15.84/hr

- q. Samuel Palmer, Firefighter/EMT at a part-time rate of \$14.21/hr and POC rate \$13.73/hr
 - r. Acknowledge the Fire Department's Insurance Services Office (ISO) rating of 3 for Public Protection Classification
 - s. DMACC Training Agreement with Polk City Fire Department
- MOTION CARRIED UNANIMOUSLY**

7. Business Items

- a. **MOTION:** A motion was made by Walters and seconded by Sarchet to approve Resolution 2021-27 approving Pay App No. 1 for the 2021 Street Repairs Project in the amount of \$54,310.17
MOTION CARRIED UNANIMOUSLY
- b. **Four Seasons Mini Fest – Saturday, July 17, 2021**
 - i. Special Event Application
 - a. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve road closures on the day of the event on 2nd street between Broadway and Van Dorn from 12pm-8pm and on 1st street between Broadway and Van Dorn 12pm-12am.
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Walters and seconded by Sarchet to waive the City's Noise Ordinance on the evening of the event until 11pm
MOTION CARRIED UNANIMOUSLY
 - ii. **MOTION:** A motion was made by Sarchet and seconded by Vogel to approve Special Event funding to Go Polk City in the amount up to \$7500
MOTION CARRIED UNANIMOUSLY
- c. **MOTION:** A motion was made by Anderson and seconded by Dvorak to approve Snyder & Associates Engineering Services invoice for February 2021 in the amount of \$26,473.25
YES: Dvorak, Vogel, Anderson, Sarchet
ABSTAIN: Walters
MOTION CARRIED

8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Council Member Vogel thanked Brigett for the Four Seasons mini fest plan and said she was glad to see a concept come through that creatively allows a good event to take place this summer.
- Council Member Sarchet said he appreciates folks calling in to voice their concerns and wants people to feel heard and taken seriously. He said he appreciates their willingness to put themselves out there.
- Council Member Anderson said he attended the Library Board Meeting and appreciates the Library's efforts for continued education opportunities.

9. Adjournment

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:47 p.m.
MOTION CARRIED UNANIMOUSLY

Next Meeting Date –April 26, 2021

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk