

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. September 26, 2022
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., September 26, 2022. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Anderson, Vogel, Sarchet | In attendance
Dvorak | Absent
3. **MOTION:** A motion was made by Anderson and seconded by Walters to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Hearing**
 - a. Mayor Karsjen opened the Public Hearing on the proposed annexation of certain parcels of real estate into the City of Polk City at 6:00 pm. City Clerk Coffin, said that the notice was published August 26, 2022, and no comments had been received for or against the proposed annexation. City Manager Huisman provided a report. No one was present to be heard for or against the proposed annexation.
MOTION: A motion was made by Sarchet and seconded by Vogel to close the public hearing at 6:03 pm.
MOTION CARRIED UNANIMOUSLY
 - i. **MOTION:** A motion was made by Vogel and seconded by Walters to approve Resolution 2022-110 annexing certain parcels of real estate into the City of Polk City
MOTION CARRIED UNANIMOUSLY
5. **Public Comments** | None
6. **Consent Items** |
 - a. City Council Meeting Minutes for September 12, 2022
 - b. City Council Work Session Meeting Minutes for September 12, 2022
 - c. Receive and file P&Z Meeting Minutes for September 19, 2022
 - d. Claims listing September 26, 2022
 - e. August 2022 Finance Report
 - f. FY 21.22 Street Finance Report
 - g. Receive and file the August 2022 Police Department Report
 - h. Receive and file the August 2022 Water Department Report
 - i. Receive and file the August 2022 Fire Department Report
 - j. Acknowledge Library Resolution 2022-11L hiring Allyson Reister as Youth Services Librarian and setting pay at \$22.12 effective September 28, 2022
 - k. Resolution 2022-111 approving Construction Drawings for Crossroads at the Lakes Plat 3
 - l. Resolution 2022-112 setting Public Hearing on the Rezoning Petition for Holly Woods
 - m. Addendum to T Mobile Antenna Lease Agreement
 - n. Certificate of Completion of Public Improvements with Deer Haven Land Company
 - o. Resolution 2022-113 approving construction contract and bond with Elder Corporation for the West Bridge Road Water Main Loop Project

MOTION: A motion was made by Vogel and seconded by Sarchet to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
7. **Business Items**
 - a. **MOTION:** A motion was made by Vogel and seconded by Walters to approve Resolution 2022-114 approving Preliminary Plat for Antler Ridge
MOTION CARRIED UNANIMOUSLY

8. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- Parks & Recreation Director Thraen invited everyone to the events this weekend, Biketober fundraising event that the Friends of the Parks is holding and Fall Fest on the Square presented by Parks & Recreation Department along with Go Polk City.

9. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:32 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –October 10, 2022

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk