

**MEETING MINUTES**  
**The City of Polk City**  
**Work Session**  
**5:00 p.m., Monday, May 8, 2023**

A Council Work Session was held jointly with the Parks Commission on May 8, 2023 at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

**Mayor and City Council Members Present:**

Steve Karsjen | Mayor  
Rob Sarchet | Pro Tem  
Jeff Walters | City Council Member  
Dave Dvorak | City Council Member  
Mandy Vogel | City Council Member  
Ron Anderson | City Council Member

**Parks Commission Members Present:**

Ashley Delaney | Parks Commission Member  
Nick Otis | Parks Commission Member  
Monica Converse | Parks Commission Member  
Kelly Haaland | Parks Commission Member (via phone)  
Jeff Savage | Parks Commission Member  
Darren Ten-Napel | Parks Commission Member

**Staff Members Present:**

Chelsea Huisman | City Manager  
Jenny Coffin | City Clerk/Treasurer  
Jason Thraen | Parks & Recreation Director

**Parks Commission Members Absent:**

Larry Jablonski | Parks Commission

**Minutes**

Parks Commission Members introduced themselves including their backgrounds and enthusiasm for parks volunteerism.

Parks Commission Chair Delaney asked Council for clarification on the roles and responsibilities expected of the Parks Commission Members. The Commission indicated they are interested in a greater role with the City Council as they work to make positive impacts on the community. The Commission and Council discussed ideas on how to facilitate and move forward to be successful.

Parks Commission Chair Delaney said the commission would like more feedback on the actionable items recommended by the Parks Commission. Parks & Recreation Director Thraen asked for feedback on his monthly and quarterly reports to the Parks Commission.

City Manager Huisman reviewed the Regional Park status and the multi-phase Trail Project timeline.

Mayor thanked the Parks Commission for sharing feedback and contributing to a productive dialogue.

**Motion** was made by Sarchet and seconded by Dvorak to Adjourn at 5:56 p.m.

***Motion carried Unanimously***

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Steve Karsjen, Mayor

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Jenny Coffin, City Clerk