

MEETING MINUTES
The City of Polk City
Work Session
5:00 p.m., Monday, January 23, 2023
City Hall Council Chambers

A Council Work Session was held on January 23, 2023 at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<p><u>Mayor and City Council Members Present:</u> Steve Karsjen Mayor Rob Sarchet Pro Tem Jeff Walters City Council Member Mandy Vogel City Council Member Ron Anderson City Council Member</p> <p><u>City Council Members Absent:</u> David Dvorak City Council Member</p>	<p><u>Staff Members Present:</u> Chelsea Huisman City Manager Jenny Coffin City Clerk/Treasurer Jeremy Siepker Police Chief Mike Schulte Public Works Director Jason Thraen Parks & Rec Director Jamie Noack Library Director</p>
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Minutes

FEH Design, AIA/Principal, Cory Sharp reviewed the up to date plans of City Hall. He reviewed the scope of the project at a high level and reviewed the 95% complete construction document, going over the layout of the building and the site plan including parking and elevations.

FEH Interior Designer, Sam Benson, reviewed the interior plan. Sharp discussed the updated budget including where cuts were made and contingencies reduced. Council discussed parking, sidewalks and buffers for the residential neighbors to the west. Sharp agreed to add a bid alternate for sidewalks and more landscaping around the proposed patio.

Next steps, Feb 3rd plans & specifications for bid will be available. Council will set dates at the February 13th meeting for bid opening and public hearing.

Motion was made by Anderson and seconded by Sarchet to Adjourn at 5:46 p.m.

Motion carried Unanimously.

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk