

MEETING MINUTES
The City of Polk City
Work Session
5:00 p.m., Monday, March April 25, 2022
City Hall Council Chambers

A Council Work Session was held on April 25, 2022 at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<u>Mayor and City Council Members Present:</u> Steve Karsjen Mayor Ron Anderson Pro Tem (arrived 5:23p) Jeff Walters City Council Member Dave Dvorak City Council Member Mandy Vogel City Council Member Robert Sarchet City Council Member	<u>Staff Members Present:</u> Chelsea Huisman City Manager Jenny Coffin City Clerk/Treasurer Jeremy Siepker Police Chief Jim Mitchell Fire Chief Jamie Noack Library Director Jason Thraen Parks & Recreation Director
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Minutes

Water & Sewer Rate Discussion - PFM Financial Advisor, Matt Stoffel presented information regarding the Sewer and Water Fund with the intent to provide relief to users in these tough economic times and recommended Council do a bare minimum increase to the water and sewer utilities as a one-time gesture to help alleviate pressures from inflation for residents and to help minimize the overall utility bill increase with the adjustments being made to garbage and recycling. Stoffel recommended a 2% increase for sewer based on the city's current and future debt with the WRA. He recommended a 3% increase for water based on the regionalization 28E draft agreement and the City's upcoming water tower project.

Wage Study Results - City Manager Huisman reviewed the details of the wage study comparison with metro communities and the grading process completed by staff. She reviewed her recommendation for an implementation plan of giving current employees the potential to earn up to the mid-point range within 3 years dependent on performance reviews. Huisman indicated the financial impact has already been incorporated in the FY23 budget for higher wages and she advised that if Council approves this plan, they will still need to formally approve the Resolution setting pay in June annually. Huisman also discussed Fire Department pay and discussed her recommendation for Council to consider removing the separate paid-on-call rate and utilizing the hourly pay rate back dated to March 16th for quarter four of FY 22.

Motion was made by Sarchet and seconded by Walters to Adjourn at 5:59 p.m.

Steve Karsjen, Mayor

Jenny Coffin, City Clerk