

MEETING MINUTES
The City of Polk City
Work Session
5:00 p.m., Monday, June 13, 2022
City Hall Council Chambers

A Council Work Session was held on June 13, 2022 at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<p><u>Mayor and City Council Members Present:</u> Steve Karsjen Mayor Ron Anderson Pro Tem David Dvorak City Council Member Jeff Walters City Council Member Mandy Vogel City Council Member Robert Sarchet City Council Member</p>	<p><u>Staff Members Present:</u> Chelsea Huisman City Manager Jenny Coffin City Clerk/Treasurer Mike Schulte Public Works Director Jeremy Siepker Police Chief Jamie Noack Library Director</p>
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Minutes

Design Standards for the Town Square – City Manager Huisman reviewed the current buildings around the town square and asked Council to provide feedback on what they’d like to see incorporated into design/architectural standards for the Town Square. Huisman also discussed the potential for a City Grant Program funded through TIF with a 1 to 1 match. City Council would need to certify those funds in November to implement a grant program July 2023. Huisman suggested the City should have IEDA conduct a walk-around the square to provide high level feedback regarding design and architectural improvements.

24/7 staffing for the Fire Department – City Manager Huisman said the Fire Department had opened up all shifts for staffing and had successfully covered most shifts in the past month, she recommended continuing this approach into next fiscal year to increase coverage.

Motion was made by Walters and seconded by Sarchet to Adjourn at 5:56 p.m.
Motion carried Unanimously.

Steve Karsjen, Mayor

Jenny Coffin, City Clerk