

MEETING MINUTES
The City of Polk City
Board of Adjustment
4:00 p.m., Thursday, January 26, 2023
City Hall

Polk City, Board of Adjustment (BOA) held a meeting at 4:00 p.m., on January 26, 2023. **In addition to these published tentative minutes, there also may be additional meeting notes on file with the Polk City staff that are public records and available upon request as provided by law. These tentative minutes reflect all action taken at the meeting.**

1. **Call to Order** | Chair Bequeaith called the meeting to order at 4:00 p.m.
2. **Roll Call** | Wilkins, Morse, Chair Bequeaith, McCann | In attendance
Deason | Absent
3. **Variance Request for First Choice Renovations – 803 Waldo Street**
Kyle Hout, First Choice Renovations reviewed his plans for 803 Waldo Street requesting a variance to allow for a smaller square footage lot to build on and the smaller lot will fit in more with the other lots in the neighborhood.
MOTION: A motion was made by McCann and seconded by Wilkins to grant variance request.
MOTION CARRIED UNANIMOUSLY
4. **Variance Request for Viton P. Watson, Jr. – 1413 NW Polk City Drive**
Mr. Watson explained that his son Vinton P. Watson, Jr. has planned to sell the Marine business and keep the Storage business, and in doing so is required to split the lots. In splitting the lots, it changes the side yard to a rear yard for the Marine business and requires a variance to reduce the setback.
MOTION: A motion was made by Morse and seconded by Wilkins to grant variance request.
MOTION CARRIED UNANIMOUSLY
5. **Adjournment**
MOTION: A motion was made by Morse and seconded by McCann to adjourn at 4:17 p.m.
MOTION CARRIED UNANIMOUSLY

Attest:

Jenny Coffin –City Clerk