

MEETING MINUTES
The City of Polk City
Planning and Zoning Commission
6:00 p.m., Monday, March 20, 2023

Polk City, Planning and Zoning Commission (P&Z) held a meeting at 6:00 p.m., on March 20, 2023, in City Hall Council Chambers.

The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Triplett called the meeting to order at 6:00 p.m.
2. **Roll Call** | Hankins, Bowersox, Vogel, Triplett, Ohlfest, Pringnitz (via Zoom), Sires (via Zoom)| In attendance
3. **Approval of Agenda**
MOTION: A motion was made by Hankins and seconded by Ohlfest to approve the agenda.
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Approval of Meeting Minutes**
MOTION: A motion was made by Hankins and seconded by Bowersox to approve P&Z Commission Meeting Minutes for February 20, 2023.
MOTION CARRIED UNANIMOUSLY
6. **MOTION:** A motion was made by Hankins and seconded by Vogel to recommend Council approve the Preliminary Plat for Lakeside Commercial Plat 1 subject to Engineering and Staff comments dated March 16, 2023.
MOTION CARRIED UNANIMOUSLY
7. **MOTION:** A motion was made by Hankins and seconded by Bowersox to recommend Council approve the Preliminary Plat/Stie Plan for Leonard Senior Living Plat 1 subject to Engineering and Staff comments dated March 16, 2023
MOTION CARRIED UNANIMOUSLY
8. **Reports & Particulars**
 - Council Member Sarchet gave an update on the budget Council has been reviewing and he confirmed that council approved the City Hall/Community Room rezoning and Site Plan
9. **Adjournment**
MOTION: A motion was made by Bowersox and seconded by Ohlfest to adjourn at 6:23 p.m.
MOTION CARRIED UNANIMOUSLY
Next Meeting Date – Monday April 17, 2023

Attest:

Jenny Coffin - City Clerk