

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. October 24, 2022
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., October 24, 2022. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Dvorak, Anderson, Vogel, Sarchet | In attendance
3. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Consent Items** |
 - a. City Council Meeting Minutes for October 10, 2022
 - b. City Council Work Session Meeting Minutes for October 10, 2022
 - c. Receive and file P&Z Commission Meeting Minutes for October 17, 2022
 - d. Claims listing October 24, 2022
 - e. September 2022 Finance Report
 - f. Resolution 2022-119 approving 28E Agreement for Tobacco Enforcement
 - g. Receive and file the September 2022 Fire Department Report
 - h. Set pay for Firefighter/EMT new hire, Tyler Pedersen at a rate of \$17.50 per hour
 - i. Set pay for Firefighter/EMT new hire, Tyler Ahrens at a rate of \$17.50 per hour
 - j. Set pay for Dottie Parsons promotion to EMS Captain with a pay rate of \$24.00 per hour
 - k. Set pay for David Llewellyn promotion to EMS Lieutenant with a pay rate of \$18.50 per hour
 - l. Set pay for Mike Doyon Firefighter/Paramedic successful completion of six month review period to a pay rate of \$20.95 per hour
 - m. Resolution 2022-120 setting Public Hearing for FY 22.23 Budget Amendment
 - n. Resolution 2022-121 setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with the Polk City Chamber of Commerce, Including Annual Appropriation Tax Increment Payments
 - o. Resolution 2022-122 approving Public Sanitary Sewer Easement across the Johnson Property**MOTION:** A motion was made by Walters and seconded by Vogel to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
6. **Business Items**
 - a. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve Resolution 2022-123 approving Construction Drawings for Antler Ridge Phase 1 Sanitary Sewer
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Sarchet and seconded by Vogel to approve purchase of replacement Fire Engine with a down payment of \$175,000 for delivery in FY 25
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve First Reading of Ordinance 2022-2400 amending Chapter 75, Polk City Municipal Code, Regarding use of All-Terrain Vehicles and Off-Road Utility Vehicles within the City
MOTION CARRIED UNANIMOUSLY
 - d. **MOTION:** A motion was made by Anderson and seconded by Sarchet to approve Second Reading of Ordinance 2022-2300 rezoning Holly Woods from R-2 and R-2A to R-1, Single Family Residential
MOTION CARRIED UNANIMOUSLY

7. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- City Manager Huisman provided an update on MetroNet complaints received from the public and informed Council all complaints have been forwarded directly to MetroNet and the City has formally notified MetroNet to take care of all issues. Council Member Sarchet asked for confirmation that the City can not prevent them from working in the Public Utility Easements because of the Statewide Franchise they have, and Staff confirmed that is true. Council Member Dvorak said he is disappointed MetroNet is not working harder with the residents and Sarchet said the timing following Mi-Fiber's installation is not helping the situation. Council Member Anderson thanked Huisman for the follow up so an explanation can be provided to residents.
- Council Member Sarchet congratulated the Fire Department on promotions and new hires. Council Member Dvorak thanked Chief Hogrefe for her efforts finding availability and for the department running well. Council Member Anderson concurred Chief Hogrefe is doing a good job and thanked her for a smooth transition and said the FD crew's work is appreciated.
- Mayor Karsjen visited Polk City Florida and received a Key to their City. He said they are roughly ½ the size of our City and thanked Mayor Joe for hosting him.

8. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:17 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –November 14, 2022

Attest

Jenny Coffin, City Clerk

Steve Karsjen, Mayor