

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. May 23, 2022
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., May 23, 2022. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters, Dvorak, Anderson, Vogel, Sarchet | In attendance
3. **MOTION:** A motion was made by Walters and seconded by Vogel to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Consent Items**
 - a. City Council Meeting Minutes for May 9, 2022
 - b. Receive and file the Planning and Zoning Commission Meeting Minutes for May 16, 2022
 - c. Claims listing May 23, 2022
 - d. April 2022 Finance Report
 - e. Amend Police Department Job Descriptions
 - f. Twelve-month Tobacco Permit for Kum & Go #135 effective July 1, 2022
 - g. Twelve-month Tobacco Permit for Fareway Stores, Inc. #137 effective July 1, 2022
 - h. Resolution 2022-64 setting Public Hearing on an Amendment to the Polk City’s Comprehensive Plan, Future Land Use Plan
 - i. Resolution 2022-65 approving an Easement with US Army Corps of Engineers for Iron Waste Water Treatment Lagoon and Access Path
 - j. Amend 5-year Staffing Plan
 - k. Set Pay for new hire Riley Ballantyne, part-time Firefighter/EMT at a rate of \$16.75 per hour contingent on successful completion of the physical examination and completion of the Firefighter 1 certification

MOTION: A motion was made by Vogel and seconded by Sarchet to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
6. **Business Items**
 - a. **MOTION:** A motion was made by Dvorak and seconded by Walters to approve Resolution 2022-66 approving the Site Plan for The Move Youth Community Center
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Dvorak and seconded by Walters to approve Resolution 2022-67 awarding General Obligation Corporate Purpose Bonds, Series 2022
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Sarchet and seconded by Anderson to approve Resolution 2022-68 participation in CIWW
MOTION CARRIED UNANIMOUSLY
 - d. **MOTION:** A motion was made by Vogel and seconded by Dvorak to approve the Second Reading of Ordinance 2022-1500 rezoning 1716 E Northside Drive from A-1 to R-1
MOTION CARRIED UNANIMOUSLY
 - e. **MOTION:** A motion was made by Walters and seconded by Vogel to approve the Second Reading of Ordinance 2022-1600 amending Chapter 92, Water Rates
MOTION CARRIED UNANIMOUSLY

f. **MOTION:** A motion was made by Vogel and seconded by Dvorak to approve the Second Reading of Ordinance 2022-1700 amending Chapter 99, Sewer Service

MOTION CARRIED UNANIMOUSLY

7. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

- City Manager Huisman reported that MWA has requested to move garbage collection day from Wednesdays to Fridays, to match curb-it recycling day. The proposed effective date is July 1, 2022
- Council member Sarchet stated that the proposed garbage collection day is normal practice across the Des Moines metro, and this could provide some stability in Polk City
- Council member Vogel mentioned that the change to Friday collection day has advantages to moving collection day, as it would be one less day to remember for collection, and provide for fewer days when trucks are driving down residential streets

8. **Adjournment**

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:15 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date – June 13, 2022

Steve Karsjen, Mayor

Attest

Chelsea Huisman, City Manager