

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m. July 25, 2022
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., July 25, 2022. The agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Karsjen called the meeting to order at 6:00 p.m.
2. **Roll Call** | Walters (via zoom), Dvorak, Sarchet | In attendance
Anderson, Vogel | Absent
3. **MOTION:** A motion was made by Dvorak and seconded by Sarchet to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Public Comments** | None
5. **Consent Items** |
 - a. City Council Meeting Minutes for July 11, 2022
 - b. City Council Work Session Meeting Minutes for July 11, 2022
 - c. Claims listing July 25, 2022
 - d. June 2022 Finance Report
 - e. Resolution 2022-89 setting a Public Hearing on the Vacation of Ingress/Egress Easement within Lot 2, Edgewater Pointe, Polk City
 - f. Receive and file the June 2022 Fire Department Report
 - g. Receive and file the June 2022 Water Department Report
 - h. Receive and file the June 2022 Police Department Report
 - i. Set pay for Dottie Parsons promotion to EMS Lieutenant at a rate of \$23.00 per hour
 - j. Set pay for Steve Noack promotion to Fire Lieutenant at a rate of \$18.50 per hour
 - k. Set pay for part-time Firefighter/Paramedic, Bryan Koster at a pay rate of \$22.00 per hour
 - l. Set pay for Tanner Owen promotion to Fire Training Lieutenant at a rate of \$23.00 per hour
 - m. Set pay for full-time Police Officer, Caitlyn Whipple at a pay rate of \$26.21 per hour effective August 1, 2022 upon completion of the pre-employment physical and drug screen with an increase to \$27.77 upon successful completion of the academy
 - n. Approve Police Training Reimbursement Agreement with Caitlyn Whipple
 - o. Resolution 2022-90 setting a Public Hearing on the rezoning petition for 1000 E. Northside Dr. of 95.2 acres from A-1 to R-1
 - p. Resolution 2022-91 setting a Public Hearing on a proposal to annex certain property into the City of Polk City
 - q. Parks Commission Appointment of Larry Jablonski term ending 12/31/25
 - r. Receive and file the July 18, 2022 Planning & Zoning Commission Meeting Minutes**MOTION:** A motion was made by Dvorak and seconded by Walters to approve the consent agenda items
MOTION CARRIED UNANIMOUSLY
6. **Business Items**
 - a. **MOTION:** A motion was made by Sarchet and seconded by Dvorak to approve Resolution 2022-92 approving Preliminary Plat/Site Plan for Scooter's Coffee
MOTION CARRIED UNANIMOUSLY
7. **Reports & Particulars** | Mayor, Council, City Manager, Staff, Boards, and/or Commissions
 - Council Member Sarchet discussed the Four Seasons Festival.
 - Mayor Karsjen said he had great fun participating in the parade and giving out candy.
8. **Adjournment**
MOTION: A motion was made by Dvorak to adjourn at 6:13 p.m.
MOTION CARRIED UNANIMOUSLY

Next Meeting Date –August 8, 2022

Steve Karsjen, Mayor

Attest

Jenny Coffin, City Clerk