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MEETING MINUTES
The City of Polk City
Work Session
4:30 p.m., Monday, December 11, 2023
City Hall Council Chambers

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A Council Work Session was held on December 11, 2023, at 4:30 p.m. at the City Hall Council Chambers in Polk City, Iowa.

Mayor and City Council Members Present:	***Staff Members Present:***
Steve Karsjen | Mayor	Chelsea Huisman | City Manager
Rob Sarchet | Pro Tem	Jenny Coffin | City Clerk/Treasurer
Jeff Walters | City Council Member	Mike Schulte | Public Works Director
Dave Dvorak | City Council Member	Matt Aswegan | Police Lieutenant
Mandy Vogel | City Council Member	Jamie Noack | Library Director
Ron Anderson | City Council Member	Jason Thraen | Parks & Recreation Director
	Karla Hogrefe | Fire Chief
	Cody Olson | Building Official

Minutes

City Manager Huisman discussed thoughts and ideas regarding the potential sale of the property located at 3rd and Davis St. Council conferred about the details of a Request for Proposal (RFP) being sent out in January 2024.

Matt Stoffel, CFA with PFM Financial presented details regarding Polk City joining Central Iowa Water Works. He gave a high-level summary of the impacts related to transfer of assets, operations, capacity, and rates both short-term and long-term, including capital projects for the City and the Region.

Travis Thornburgh, City Engineer reviewed the Whitetail Parkway Corridor Study. He reviewed the background on this project and the study findings regarding the need for a culvert. The study also revealed three potential alignment options, including cost comparisons. Thornburgh reviewed the details of Snyder & Associates' recommended option – Option 2, Culvert with Roundabouts east of N. 3rd Street along with phasing and responsibilities of the project, and the timeline for grant funding applications. He recommended the culvert be added to the future CIP and suggested the City work to partner with the developer on timing of construction.

Motion was made by to Adjourn at 5:58p.m.
Motion carried Unanimously.

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Steve Karsjen, Mayor

Attest

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Jenny Coffin, City Clerk