

**MEETING MINUTES**  
**The City of Polk City**  
**Work Session**  
**5:00 p.m., Monday, March April 11, 2022**  
**City Hall Council Chambers**

A Council Work Session was held on April 11, 2022 at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<p><b><u>Mayor and City Council Members Present:</u></b> Steve Karsjen   Mayor Ron Anderson   Pro Tem Jeff Walters   City Council Member Mandy Vogel   City Council Member Robert Sarchet   City Council Member</p> <p><b><u>Mayor and City Council Members Absent:</u></b> Dave Dvorak   City Council Member</p>	<p><b><u>Staff Members Present:</u></b> Chelsea Huisman   City Manager Jenny Coffin   City Clerk/Treasurer Jeremy Siepker   Police Chief Kathleen Connor   Engineering Representative</p>
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**Minutes**

City Manager Huisman asked the Council to discuss and identify areas for future commercial development. Council discussed the plan to create more commercial spaces and debated the areas for growth to include the NW 44<sup>th</sup> corridor and the inclusion of 3<sup>rd</sup> Street extending through town. Council said the timing is right to create the spaces that businesses are looking for and the need to be intentional about amending the plan. Engineering Representative Connor said once the Future Land Use Map is amended it will still be up to Council to follow through with making it official through rezoning as future developments come through. City Manager Huisman said as Council defines commercial locations the City needs to also create a transportation plan as traffic flows change and increase. Economic Development Plan will show developers we want to cooperate. Next steps will be for Staff to discuss amendments with the P&Z Commission and then follow back up with the Council to proceed with an amendment.

City Manager Huisman and Council discussed Overlay Districts in Polk City that could potentially support the Mainstreet Program and the community. Council said that setting standards to improve overall aesthetics is important, but it makes the most sense to wait until later this year to coincide with the Mainstreet program and they will help establish design standards for the City Square at that time.

**Motion** was made by Walters and seconded by Anderson to Adjourn at 5:56 p.m.

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Steve Karsjen, Mayor

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Jenny Coffin, City Clerk