

**MEETING MINUTES**  
**The City of Polk City**  
**Work Session**  
**5:00 p.m., Monday, September 11, 2023**  
**City Hall Council Chambers**

A Council Work Session was held on September 11, 2023 at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<p><b><u>Mayor and City Council Members Present:</u></b> Steve Karsjen   Mayor Rob Sarchet   Pro Tem Jeff Walters   City Council Member Mandy Vogel   City Council Member Ron Anderson   City Council Member</p> <p><b><u>Mayor and City Council Members Absent:</u></b> Dave Dvorak   City Council Member</p>	<p><b><u>Staff Members Present:</u></b> Chelsea Huisman   City Manager Jenny Coffin   City Clerk/Treasurer Mike Schulte   Public Works Director Jeremy Siepker   Police Chief Karla Hogrefe   Fire Chief Jamie Noack   Library Director Jason Thraen   Parks and Rec Director</p>
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**Minutes**

City Manager Huisman reviewed the history of discussions involving recreational vehicles on public streets in Polk City. She presented three goals for the work session.

Police Chief Siepker reviewed the various UTV, OHV and ORV definitions and pros and cons to each. Huisman reviewed ATV and Golf Cart definitions and pros and cons. Siepker reviewed Electric Scooters. Council Member Vogel thanked staff for information on electric scooters and said she liked the Chief's suggestion on public education and outreach to move forward with this topic.

Council Member Anderson said his biggest concern is safety and he asked Council Members to keep safety foremost in mind as traffic in Polk City will only get busier.

Huisman provided some general thoughts. And Council Members discussed their thoughts. Direction was given to staff to create three Ordinances for review at a future meeting regarding UTV, ORV and Golf Carts.

Huisman reviewed the Special Census quote received back from the Bureau at a cost estimate of over \$401,000 to hold. She put together a financial analysis showing the potential increase in Road Use Tax dollars after the completion of a Special Census and Council provided direction to proceed. Huisman said approval of a Memorandum of Agreement will be on a future Council Agenda.

**Motion** was made by Anderson and seconded by Vogel to Adjourn at 5:54 p.m.

***Motion carried Unanimously.***

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Steve Karsjen, Mayor

Attest

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Jenny Coffin, City Clerk