**MEETING MINUTES**

**The City of Polk City**

**City Council Meeting**

**6:00 p.m., March 8, 2021**

**City Hall – VIA ZOOM**

Polk City, City Council held a meeting via ZOOM at 6:00 p.m., on March 8, 2021. The Agenda was posted at the City Hall office as required by law. **These tentative minutes reflect all action taken at the meeting.**

1. ***Call to Order*** *| Mayor Morse called the meeting to order at 6:00 p.m.*
2. ***Roll Call*** *|* Walters, Vogel, Anderson, Sarchet, Dvorak | In attendance via zoom

1. ***Mayor amended agenda item 7a to an amount not to exceed $55,000 and asked for Council Approval of Amended Agenda***

***MOTION:*** A motion was made by Walters and seconded by Dvorak to approve the amended agenda

***MOTION CARRIED UNANIMOUSLY***

1. ***Public Hearing***
   1. Mayor Morse opened the Public Hearing for the proposed FY 21.22 Budget at 6:01p.m. City Clerk, Jenny Gibbons, said that the notice was published February 19, 2021 and no comments had been received for or against the proposed FY 21.22 Budget. City Manager, Huisman provided a report and reviewed the overall revenue and expenses and confirmed that the tax rate is remaining the same. She also reviewed some of the larger capital projects for FY 21.22 including Lost Lakes Park Improvements.

***MOTION:*** A motion was made by Walters and seconded by Anderson to close the public hearing at 6:03 p.m.

***MOTION CARRIED UNANIMOUSLY***

* + 1. ***MOTION:*** A motion was made by Walters and seconded by Dvorak to approve Resolution 2021-14 adopting the FY 21.22 Budget

***MOTION CARRIED UNANIMOUSLY***

1. ***Public Comments |*** None
2. ***Consent Items***

***MOTION:*** A motion was made by Vogel and seconded by Dvorak to approve the consent agenda items.

* 1. City Council Meeting Minutes for February 22, 2021
  2. City Council Work Session Meeting Minutes for February 22, 2021
  3. Receive and file Parks Commission Meeting Minutes for March 1, 2021
  4. Claims listing March 8, 2021
  5. Receive and file the February 1, 2021 Library Board Meeting Minutes
  6. Receive and file the February 2021 Library Stats Report
  7. Receive and file the February 2021 Library Director Report
  8. Acknowledge salary increase for completion of one-year of service for Youth Services Librarian, Melissa Ulbrich, effective March 23, 2021
  9. Approve 3-year contract with Teamsters Local 238 from July 1, 2021 through June 20,2024
  10. Receive and file the February 2021 Parks and Recreation Department Report
  11. Receive and file the February 2021 Water Department Report
  12. Resolution 2021-15 on Acquisition or Development for Outdoor Recreation
  13. Twelve-month Class C Liquor License for Brad and Cindy Martin doing business as Polk City Pub located at 217 W. Broadway Street with Outdoor Services and Sunday Sales effective 3/23/2021

***MOTION CARRIED UNANIMOUSLY***

1. ***Business Items*** 
   1. ***MOTION:*** A motion was made by Sarchet and seconded by Vogel to authorize repair of Water Well #4 in an amount not to exceed $55,000

***YES:*** ***Vogel, Anderson, Sarchet, Dvorak***

***ABSTAIN: Walters***

***MOTION CARRIED***

* 1. ***MOTION:*** A motion was made by Anderson and seconded by Dvorak to approve the Snyder & Associates January 2021 Engineering Services Invoice in the amount of $24,134.50

***YES: Sarchet, Dvorak, Vogel, Anderson***

***ABSTAIN: Walters***

***MOTION CARRIED***

* 1. ***MOTION:*** A motion was made by Vogel and seconded by Anderson to approve the Second Reading of Ordinance 2021-1200 amending Chapter 155 Building Codes

***MOTION CARRIED UNANIMOUSLY***

1. ***Reports & Particulars* |** Mayor, Council, City Manager, Staff, Boards, and/or Commissions

* Public Works Director Schulte advised the street pot-hole patching has begun. He said the street sweepers will be cleaning next week for about 10 days. He said the sewer jetters are also in certain areas of town. Schulte reported that Public Works recent hire, Toby, has concrete background and will be able to perform smaller repairs for the City.
* Council Member Anderson asked for clarification on the Master Plan being worked on and wanted to ensure the need for new ball fields was being communicated.
* Council Member Sarchet said that assumptions about use of the regional park space should not be made, and he said instead Council should trust the process with Thraen and Huisman leading staffing and utilize the engineering company hired to develop the Master Plan. Sarchet says the project needs to be done right and not just address immediate needs but more importantly be designed with forward thinking to develop a strategic plan.
* Council Member Vogel said she knows the ball organizations have needs that can’t be overcome with this park space but letting the Parks and Rec Director and the company hired to create the Master Plan will be taking all things in consideration to create a far better situation than Polk City has right now. Vogel said she is looking forward to the process moving forward with the focus groups for the project.
* Council Member Walters reported the City was awarded the IDALS grant and it will give the city the opportunity to look at cost share programs for soil restoration projects.

1. ***Adjournment***

***MOTION*:** A motion was made by Anderson and seconded by Vogel to adjourn at 6:35 p.m.

***MOTION CARRIED UNANIMOUSLY***

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Jason Morse, Mayor

*Next Meeting Date* –March 22, 2021

Attest

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Jenny Gibbons, City Clerk