

MEETING MINUTES
The City of Polk City
City Council Meeting
6:00 p.m., April 26, 2021
City Hall – Council Chambers

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation via phone at 6:00 p.m., on April 26, 2021. The Agenda was posted at the City Hall office as required by law.

These tentative minutes reflect all action taken at the meeting.

1. **Call to Order** | Mayor Morse called the meeting to order at 6:02 p.m.
2. **Roll Call** | Walters, Dvorak, Vogel, Anderson, Sarchet | In attendance via zoom
3. **MOTION:** A motion was made by Dvorak and seconded by Walters to approve the agenda
MOTION CARRIED UNANIMOUSLY
4. **Presentation** | Ken Morse, Tree Board/Arbor League, congratulated Mayor and City Council on earning recognition as 2020 Tree City USA and for receiving a Growth Award for tree care on City owned property. (press release attached to minutes)
5. **Public Comments** | None
6. **Consent Items**
MOTION: A motion was made by Vogel and seconded by Dvorak to approve the consent agenda items.
 - a. City Council Meeting Minutes for April 12, 2021
 - b. City Council Work Session Meeting Minutes for April 12, 2021
 - c. Receive and file P&Z Commission Meeting Minutes for April 19, 2021
 - d. Claims listing April 26, 2021
 - e. March 2021 Finance Report
 - f. Receive and file the March 2021 Police Department Report
 - g. Receive and file the March 2021 Fire Department Report
 - h. Resolution 2021-28 resolution setting a Public Hearing for May 10, 2021 at 6pm for vacation of an easement
 - i. Resolution 2021-29 approving the renewal of an agreement with Polk County for use of the Community Room for the Polk City Senior Congregate Meal Program
 - j. Water Connection Agreement for 10465 NW 44th Street, Polk City, Iowa
 - k. Twelve (12) months Class C Liquor License for Papas Pizzeria located at 214 W Van Dorn St. with Sunday Sales and Outdoor Services effective 5/28/2021
 - l. Twelve (12) month Class E Liquor License for Fareway Stores #137 located at 1101 South 4th Street effective June 17, 2021
 - m. Resolution 2021-30 approving PA-44 Complete Streets Policy
 - n. Special Events application from American Legion closing 1st Street between Broadway and Van Dorn on the following dates and times: May 14th 5p-9p, June 11th 5p-9p, June 13th 11a-2p, June 26th 9a-12p, July 9th 5p-9p, August 13th 5p-9p, and September 10th 5p-9p
 - o. Twelve-month Tobacco Permit for Kum & Go #0135 effective July 1, 2021
 - p. Set pay for Parks & Recreation seasonal employee, Aaron Hughes, Recreation Assistant I at \$14.00 per hour, starting May 1, 2021, contingent upon successful completion of background check**MOTION CARRIED UNANIMOUSLY**
7. **Business Items**
 - a. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve Resolution 2021-31 approving 28E Agreement with North Polk Community School District for intersection improvements at N 3rd and E Vista Lake Dr.
MOTION CARRIED UNANIMOUSLY
 - b. **MOTION:** A motion was made by Vogel and seconded by Dvorak to approve Resolution 2021-32 approving agreement with Knapp Properties for intersection improvements at N 3rd and E Vista Lake Dr.
MOTION CARRIED UNANIMOUSLY
 - c. **MOTION:** A motion was made by Walters and seconded by Vogel to approve Resolution 2021-33 approving petition and waiver with North Polk for right turn lane on E Vista Lake Dr.
MOTION CARRIED UNANIMOUSLY
 - d. **MOTION:** A motion was made by Vogel and seconded by Anderson to approve Resolution 2021-34 approving an amendment to the North Polk Intermediate School Site Plan
MOTION CARRIED UNANIMOUSLY

- e. **MOTION:** A motion was made by Vogel and seconded by Dvorak to approve Snyder & Associates Engineering Services Agreement in the amount of \$141,500 for the roundabout at N 3rd Street and E Vista Lake Dr.
YES: Vogel, Anderson, Sarchet, Dvorak
ABSTAIN: Walters
MOTION CARRIED
- f. **MOTION:** A motion was made by Vogel and seconded by Sarchet to approve Snyder & Associates Engineering Services Agreement in the amount of \$11,140 for the West Bridge Road Water Main Loop
YES: Sarchet, Dvorak, Vogel, Anderson
ABSTAIN: Walters
MOTION CARRIED
- g. **MOTION:** A motion was made by Walters and seconded by Dvorak to approve Second Reading of Ordinance 2021-1300 rezoning 77.66 acres of Knapp Properties located North and East of 220 E. Vista Lake Avenue from A-1 to R-1, from A-1 to R-1A, and from R-1 to R-1A
YES: Dvorak, Vogel, Walters
NO: Anderson, Sarchet
MOTION CARRIED

8. Reports & Particulars | Mayor, Council, City Manager, Staff, Boards, and/or Commissions

Mayor Proclamations:

Arbor Day April 30

Municipal Clerk Week May 2-8

National Police Week May 9-15

- Parks & Recreation Director Thraen reported the silver maple on the square will need to be removed in May due to rot issues in the trunk. The replacement plan is to spade in a mature tree to see some instant benefits. Thraen also reported the North Polk 8th grade class will be volunteering in the Parks on May 26th.
- Council Member Dvorak suggested the Council look at lack of connectivity of a trail along S 3rd Street between Southside Dr. and Pine Ridge Dr. Dvorak thanked City Manager Huisman and the School for getting through everything to come to terms on agreements.
- Council Member Vogel thanked Huisman for her extra work and effort with the School and thanked her for keeping things moving forward. Vogel said she was thrilled the Library is open again to give the kids some normalcy. Vogel said she appreciated everyone's efforts on the facility needs assessment and could really tell the Department Heads are working well together and look out for each other as they all work together to help make the most out of future plans for the citizens.
- Council Member Walters told staff they did a great job putting the best plan forward while not stepping on each other. He said it is up to Council to make sure the plan happens now because it has been too long that the City has just been getting by with what is available and although there are great challenges ahead to see the plan to completion it is important to get the buildings built.
- Council Member Sarchet asked that Staff re-engage with the Army Corp on the property between Bridgeview and the Sports Complex to get the debris piles of trees cleaned up.

9. Adjournment

MOTION: A motion was made by Anderson and seconded by Vogel to adjourn at 6:43 p.m.

MOTION CARRIED UNANIMOUSLY

Next Meeting Date –May 10, 2021

Jason Morse, Mayor

Attest

Jenny Gibbons, City Clerk