**MEETING MINUTES**

**The City of Polk City**

**City Council Meeting**

**6:00 p.m. August 22, 2022**

**City Hall – Council Chambers**

Polk City, City Council held a meeting in the City Hall Council Chambers with public participation in person and via phone at 6:00 p.m., August 22, 2022. The agenda was posted at the City Hall office as required by law.

**These tentative minutes reflect all action taken at the meeting.**

1. ***Call to Order*** *| Mayor Karsjen called the meeting to order at 6:00 p.m.*
2. ***Roll Call*** *|* Walters, Dvorak, Anderson, Vogel, Sarchet | In attendance
3. ***MOTION:*** A motion was made by Anderson and seconded by Dvorak to approve the agenda

***MOTION CARRIED UNANIMOUSLY***

1. ***Public Comments |*** None
2. ***Consent Items |*** 
   1. City Council Meeting Minutes for August 8, 2022
   2. Receive and file the August 15, 2022 P&Z Commission Meeting Minutes
   3. Claims listing August 22, 2022
   4. July 2022 Finance Report
   5. Receive and file the July 2022 Police Department Report
   6. Receive and file the July 2022 Fire Department Report
   7. Acknowledge revision of the Fire Department Policies and Procedures
   8. Set Pay for Public Works Seasonal Part Time New Hire, Jake Lundberg at $14 per hour, effective August 23, 2022
   9. Resolution 2022-99 approving an agreement with North Polk Community School District for the use of the Polk City Fire Department Personnel and Equipment for home football games
   10. Resolution 2022-100 rescheduling Public Hearing on a Proposal to Annex Certain Property to the City of Polk City, Iowa and Providing for the Giving of Notice of Such Hearing to be held September 26, 2022
   11. Twelve-month Class C Beer Permit with Class B Native Wine Permit, and Sunday Sales Privileges for Kwik Star #1089 located at 1090 Parker Boulevard effective October 11, 2022
   12. Amended and Substituted Resolution 2022-83 annexing certain properties into the City of Polk City, Iowa
   13. Set dates for Urban Deer Hunting from September 17, 2022 through January 22, 2023
   14. Resolution 2022-101 giving Authorization to apply for the Rural Enrichment Program from Iowa Economic Development Authority & Empower Rural Iowa
   15. Block Party September 10, 2022, 8am until September 11, 2022 8am with street closure of Mallard Bay Pl.

***MOTION:*** A motion was made by Walters and seconded by Vogel to approve the consent agenda items

***MOTION CARRIED UNANIMOUSLY***

1. ***Business Items*** 
   1. Home State Bank
      1. ***MOTION:*** A motion was made by Vogel and seconded by Walters to approve Resolution 2022-102 approving Plat of Survey including Recreational Trail Easement

***MOTION CARRIED UNANIMOUSLY***

* + 1. ***MOTION:*** A motion was made by Dvorak and seconded by Sarchet to approve Resolution 2022-103 approving Site Plan for Home State Bank

***MOTION CARRIED UNANIMOUSLY***

* 1. ***MOTION:*** A motion was made by Dvorak and seconded by Vogel to approve Resolution 2022-104 approving Plat of Survey for Kamp Property

***MOTION CARRIED UNANIMOUSLY***

* 1. ***MOTION:*** A motion was made by Vogel and seconded by Dvorak to Resolution 2022-105 approving Preliminary Plat for Holly Woods

***MOTION CARRIED UNANIMOUSLY***

* 1. ***MOTION:*** A motion was made by Anderson and seconded by Sarchet to approve Engineering Services Agreement with McClure Engineering Company in the amount of $33,400 for the Polk City Elevated Storage Tank – Preliminary Engineering Report

***YES: Sarchet, Walters, Dvorak, Anders***

***ABSTAIN: Vogel***

***MOTION CARRIED***

* 1. ***MOTION:*** A motion was made by Anderson and seconded by Sarchet to approve Resolution 2022-106 Ordering Construction of Certain Public Improvements, Fixing Dates for Public Hearing and Taking of Bids for West Bridge Road Water Main Loop Project Improvements

***MOTION CARRIED UNANIMOUSLY***

* 1. ***MOTION:*** A motion was made by Vogel and seconded by Dvorak to approve First Reading of Ordinance 2022-2200 Amending Chapter 166 Signs

***MOTION CARRIED UNANIMOUSLY***

* + 1. ***MOTION:*** A motion was made by Sarchet and seconded by Walters to waive Second and Third Reading of Ordinance 2022-2200 Amending Chapter 166 Signs

***MOTION CARRIED UNANIMOUSLY***

* 1. ***MOTION:*** A motion was made by Dvorak and seconded by Vogel to approve the Second Reading of Ordinance 2022-2100 Amending chapter 101, Regulation of Industrial Wastewater, Commercial Wastewater, and Hauled Waste

***MOTION CARRIED UNANIMOUSLY***

* 1. ***MOTION:*** A motion was made by Vogel and seconded by Walters to approve Second Reading of Ordinance 2022-1900 approving rezoning petition for 5810 NW 118th Avenue and 1000 E Northside Drive, of 95.2 acres from A-1 to R-1

***MOTION CARRIED UNANIMOUSLY***

1. ***Reports & Particulars* |** Mayor, Council, City Manager, Staff, Boards, and/or Commissions

* Parks & Recreation Director Thraen thanked the Friends of the Parks group for organizing the Party in the Park to continue fundraising for a shade structure at Leonard Park.
* City Manager Huisman encouraged the public to sign up for the available spots for the upcoming Citizen Academy.
* Council Member Dvorak said it was exciting for him to see Home State Bank moving forward in addition to Scooters from the previous meeting. He said more commercial property is what the City has ben striving for and he thanked the companies for investing in Polk City.
* Council Member Anderson said his experience on the Water Tower committee wasn’t easy, and they held several meetings, but he was happy to do it and it is much needed for Polk City.
* Council Member Sarchet thanked Chief Hogrefe for the monthly update. He said it is good to see new hires and promotions in the department.
* Mayor Karsjen said it is an exciting time for Polk City as several projects move forward, and he is looking forward to working with McClure on the Water Tower Project. Mayor encouraged Council to reach out and find people to attend the upcoming Citizen Academy. Mayor introduced his son Kyle setting in the audience.

1. ***Adjournment***

***MOTION*:** A motion was made by Anderson to adjourn at 6:35 p.m.

***MOTION CARRIED UNANIMOUSLY***

*Next Meeting Date* –September 12, 2022

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Steve Karsjen, Mayor

Attest

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Jenny Coffin, City Clerk