

**MEETING MINUTES**  
**The City of Polk City**  
**Work Session**  
**5:00 p.m., Monday, October 11, 2021**  
**City Hall – Council Chambers**

A Council Work Session was held on October 11, 2021, at 5:00 p.m. in the City Hall Council Chambers in Polk City, Iowa with public participation via phone.

<p><b><u>Mayor and City Council Members Present:</u></b> Jason Morse   Mayor Mandy Vogel   Pro Tem (via phone) Jeff Walters   City Council Member Ron Anderson   City Council Member Robert Sarchet   City Council Member</p> <p><b><u>Mayor and City Council Members Absent:</u></b> Dave Dvorak   City Council Member</p>	<p><b><u>Staff Members Present:</u></b> Chelsea Huisman   City Manager Jenny Gibbons   City Clerk/Treasurer Mike Schulte   Public Works Director Jeremy Siepker   Police Chief Jamie Noack   Library Director Jim Mitchell   Fire Chief Jason Thraen   Parks &amp; Rec Director</p>
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**Minutes**

City Manager Huisman updated the Council on current revenue estimates for Local Option Sales Tax (LOST) and Road Use Tax (RUT) for FY 21/22.

Huisman discussed the Codification process and timeline staff proposed. The Codification will include passed Ordinances from 2020 and 2021 along with model changes and legislative changes, all color-coded in the rough draft for review. Huisman also provided a summary of some of the recommendations from staff for code changes.

Next steps will include Council review and feedback and setting a public hearing for the adoption of 2021 Code. Also staff will present a food truck Ordinance at a future Council Meeting.

**Adjournment** – Meeting adjourned at 5:52 p.m.

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Jason Morse, Mayor

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Jenny Coffin, City Clerk