

**MEETING MINUTES**  
**The City of Polk City**  
**Work Session**  
**5:00 p.m., Monday, February 13, 2023**  
**City Hall Council Chambers**

A Council Work Session was held on February 13, 2023, at 5:00 p.m. at the City Hall Council Chambers in Polk City, Iowa.

<p><b><u>Mayor and City Council Members Present:</u></b></p> <p>Steve Karsjen   Mayor Jeff Walters   City Council Member David Dvorak   City Council Member Mandy Vogel   City Council Member Ron Anderson   City Council Member</p> <p><b><u>City Council Members Absent:</u></b></p> <p>Rob Sarchet   Pro Tem</p>	<p><b><u>Staff Members Present:</u></b></p> <p>Chelsea Huisman   City Manager Jenny Coffin   City Clerk/Treasurer Jeremy Siepker   Police Chief Randy Franzen   Public Works Supervisor Jason Thraen   Parks &amp; Rec Director Jamie Noack   Library Director</p>
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**Minutes**

City Engineer, Travis Thornburgh, P.E. presented on trail connections to the City Square. He revisited the April 2021 trail study and re-evaluated options with a holistic look at trails to prioritize connections to the High Trestle Trail and the Neal Smith Trail. He reviewed the proposed designs for the identified trail gaps, including projected costs regarding the following trail connection proposals:

N 3<sup>rd</sup> Street to the Square, S 3<sup>rd</sup> Street from Broadway to Van Dorn, S 3<sup>rd</sup> Street from Van Dorn to Bridge, and E Broadway to 3<sup>rd</sup> Street.

Thornburgh discussed the proposed phases, costs and timing of trail construction as follows:

Phase 1 Northside Drive realignment project and trail along 3<sup>rd</sup> Street; Phase 2 new school site; Phase 3 Regional Park; Phase 4 Kiwanis Park to City Hall; Phase 5 & 5a City Hall to Bridge Rd; Phase 6 1401 W. Bridge; Phase 7 across USACE to Neal Smith. Remaining segments would include regional park across Big Creek Commons and E Broadway trail.

He said the next steps will include identifying additional trail segments and creating diagram of phasing and expansion of the City’s trail network. He proposed a comprehensive trail study that could be updated in the City’s comprehensive plan and incorporated into the Capital Improvement Plan.

City Manager Huisman provided an overview of funding and Council discussed the investment in the community and the work done by staff to secure funding and move towards good trail connectivity.

**Motion** was made by Walters and seconded by Dvorak to Adjourn at 5:54 p.m.

***Motion carried Unanimously.***

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Steve Karsjen, Mayor

Attest

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Jenny Coffin, City Clerk