**Friends of the Polk City Library Minutes**

**1-10-2024**

Meeting was called to order at 6:30pm by Krista Bowersox, president at the Polk City Community Library.

Members present: Krista Bowersox, Jeanie Butler, Nancy Coffman, Susan Mahannah, Jenn Whitted, Susie Sheldahl, Angela Glasgow, Dixie Bequeath, Lisa England (PC library board representative) Jamie Noack (Library Director).

**Secretary’s Report:**

Secretary’s report was approved as presented. Motion Nancy. 2nd Susan. Approved.

**Treasurers Report:**

Jeanie reported the checking account balance is $37,039.54. A motion to accept the report as presented by Susan. 2nd Nancy. Approved.

**Old Business:**

Puzzle Master event by Jenn - competition guidelines: $80 per team, 1-4 members, 2 hr. time limit, prizes awarded for the team finishing first or most pieces put together after 2 hours.

November 12, 2023 was the first puzzle master event with 6 teams participating at La Familia. It was very well received by the teams. $80 in gift certificates were awarded to the first team to finish the puzzle.

January 14, 2024 event at TCI has 12 teams registered. Gift certificates will be awarded to 1st place team completing the puzzle - $80 in gift certificates and 2nd place team - $40 in gift certificates. The gift certificates have been donated by TCI.

The February 12, 2024 site to be determined.

**New Business:**

New officer installation:

President: Krista Bowersox - 2nd yr.

Vice President: Susie Sheldahl 1st yr.

Secretary: Dixie Bequeaith - 2nd yr.

Treasurer: Jeanie Butler - 2nd yr.

Board Members: Jenn Whitted, Nancy Coffman, Susan Mahannah

Motion by Jeanie to accept the slate of officers as presented. Second Susan. Approved.

**PC Library Board research options for a foundation:** - Lisa England presented information on the beginning discussions for the library addition. Questions regarding a foundation followed. Lisa will have a discussion with Nan Boland at the Polk City Community Foundation regarding options for a foundation to handle donations and grants for the new addition,

Study Pods - Jamie presented two viable options for study pods. Orange box - $50,000 Hush - $37,500 Discussion followed regarding the funds available in the Friends of the Library account along with $11,000 from a trust account under the PC Library Board.

A motion by Nancy to allocate $31,500 from the Friends of the Library account for the purchase of the Hush pod, 2nd Susan. Approved.

(Note: A $10,000 grant has been written by Jamie for the study pod. If the grant is received in February, the board will have a special meeting to review the study pod purchase.)

Winter Reading Program - Jamie

The program consists of reading 30 min/day for 30 days, A request for 3 - $30 gift cards was made to award a gift card to each of the age categories. Motion by Nancy to purchase 3 - $30 gift cards. Second Jeanie. Approved.

Adventure Passes - Jamie presented the stats for the Adventure passes from the previous year. Passes included the Blank Park Zoo, Science Center of Iowa, Des Moines Botanical Gardens, Des Moines Children’s Museum, Reiman Gardens, and Iowa Arborateum. Passes are for 2 adult and 2 children and can only be used once in each rolling calendar year for each site. Motion by Jenn to allocate $1925 for the passes. Second Nancy. Approved,

By-laws: A discussion ensued on the by-laws for the Friends of the Library. Jamie will email a file of the by-laws for us to review.

Jeanie moved to adjourn the meeting at 7:50pm, 2nd Susan. Approved.

Next Meeting: 04/10/2024 at 6:30 p.m.

Recorded by:

Dixie Bequeaith, Secretary