

CHAPTER 26

CITY TREE BOARD

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26.01 ESTABLISHMENT. There is hereby created and established a City Tree Board. The Board shall consist of not less than five members. The exact number of Board members may vary from year to year. A majority of the Board shall be residents of the City and shall be appointed by the Mayor with approval of the Council. Members shall serve without compensation.

26.02 TERM OF OFFICE. Members of the City Tree Board are appointed for staggered terms of five years, commencing January 1 of the year of appointment. In the event a vacancy shall occur during the term of any member, the Mayor shall appoint a successor for the unexpired portion of the term with the approval of the Council.

26.03 DUTIES AND RESPONSIBILITIES. It shall be the duty and responsibility of the City Tree Board to establish a list of acceptable tree species to be planted in the public right-of-way and to provide such list to the Clerk for public inspection and copying. The Board shall have the authority, from time to time, to update and amend said list. It shall be the further duty and responsibility of the Board to review and give advice to the Public Works Director concerning approval of plans submitted pursuant to Section 151.03 of this Code of Ordinances. It is further the duty and responsibility of the Board to study, investigate, report on, and make recommendations to the Council on issues related to the care, preservation, pruning, planting, replanting, removal, or disposition of trees and shrubs in parks, along streets, and in other public areas. The Board shall make a report to the Council at least annually. The Board, when requested by the Council, shall consider, investigate, make findings, report, and make recommendations upon any special matter or question coming within the scope of its work. The Board shall not make, or commit the City to make, any expenditure of public funds except upon the prior approval of the Council.

26.04 PROCEDURE. The Board shall choose its own officers, determine its meeting times, and establish its own rules and regulations regarding the conduct of its meetings and the carrying out of its duties and responsibilities. The Board shall keep written minutes of its meetings and shall comply with open meeting requirements. A majority of the Board members shall constitute a quorum for the transaction of its business.

26.05 ABSENTEEISM. Any Board member may be removed from the Board by the Mayor, with the concurrence of the Council, for good and sufficient cause which shall be stated in writing and filed with the Clerk and a copy thereof filed with the Chairperson of the Board. Any Board member may be removed from the Board for good and sufficient cause upon recommendation of the Board, with the concurrence of the Mayor and the City Council. In addition, two unexcused absences, or three total absences from regularly scheduled meetings in any one calendar year are grounds for dismissal from the Board. The Mayor shall appoint or recommend to Council a replacement, and with the approval of the Council shall fill such vacancy for the unexpired term.

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