City of Polk City, Iowa
112 S. Third Street, Polk City, Iowa 50226

Grading Permit Application

1. APPLICATION FEE: $50.00 plus $20 per acre with a total minimum of $100.
   Total Amount Paid: __________________________ Form of Payment: __________________________

2. APPLICANT: Name
   Address
   City, State
   Zip Code
   Phone

OWNER:
   Name
   Address
   City, State
   Zip Code
   Phone

3. Site Location

4. Site Legal Description

5. Area of Site:
   Total Acres ___________________________
   Approximate area to be disturbed

6. Schedule: Start Date __________________________ Completion Date __________________________
   Phasing, if any

7. Grading Performance Bond: Contractor __________________________
   Bond Amount (100% cost of grading) __________________

8. I am aware that the Property Owner is responsible for obtaining an NPDES Storm Water Discharge Permit, including preparation of a Storm Water Pollution Prevention Plan, and for complying with all requirements of said permit, including site inspection and maintenance.

9. Iowa Dept. of Transportation Entrance Permit (for construction in Highway 415 right-of-way)
   IDOT Entrance Permit required? __________________________ Date of Approval by IDOT __________________________
   No work shall commence in Highway 415 right-of-way until IDOT has approved the Entrance Permit.

10. Polk County approval (for construction in County rights-of-way)
    Polk County approval required? __________________________ Date of Approval by Polk County __________________________
    County ROW includes W. Broadway Street and S. 3rd Street from W. Bridge Road to W. Broadway.
    No work shall commence in Polk County rights-of-way until Polk County has approved the plans.

11. Required Attachments (See reverse side of this application form.)

12. Applicant's Signature: __________________________ Date: __________________________
    Owner's Signature: __________________________ Date: __________________________
Required Attachments *(unless Building Official finds any item unnecessary to ensure compliance)*:

- Site Sketch showing:
  - boundaries, utilities, buildings and drains on site and adjacent to site if needed
  - areas to be seeded, sodded, mulched, paved or left undisturbed
  - legend and scale
- Grading Plan showing:
  - Flood Plain limits, if any
  - existing & proposed topography of site and adjacent peripheral strip
  - existing & proposed street topography
- Soils Map showing:
  - predominate soils type
- Drainage Information including:
  - Information on existing drainage patterns on adjacent properties.
  - Plan showing how storm water drainage will be handled on or near site.
- Erosion Control measures:
  - Storm Water Pollution Prevention Plan for sites greater than 1.0 acre.
  - Measures to protect cut and fill slopes and other soil from erosion on all sites.
- Geotechnical Report indicating:
  - adequacy of the soils for their intended use

The following information is to be completed by the City:

Approved: ______________________________________________ Permit Number: _______________________

Special Conditions, if any: ________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Building Official __________________________________________ Date _______________________

City Engineers (only if required by the Building Official) __________________________ Date __________

A. Grading permit is required for: (1) excavation in excess of 100 cy; (2) fill in excess of 3 ft; (3) excavation in excess of 4 ft; (4) disturbed surface area in excess of 20,000 sf; or (5) grading in excess of 5000 sf within 100 ft of lake, pond, river or drainage way.

B. Permit shall be void unless grading is initiated within one year from the date the permit is issued.

C. No liability shall be attached to the City or its officials or representatives due to the approval of denial of a permit.

D. No material change will be made in the plans submitted without prior written approval of the Building Official.

E. Upon completion of site grading, the applicant shall submit to the Building Official and City Engineer certification from a registered professional engineer that said work was completed in accordance with the grading permit issued.