

**CITY OF POLK CITY, IOWA**  
**APPLICATION FOR PEDDLERS PERMIT**

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Date of Application: \_\_\_\_\_

Application Fee \$15.00

1. Name: \_\_\_\_\_ Age: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Local Address: : \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone # \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Email address: \_\_\_\_\_

2. Business Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Phone Number \_\_\_\_\_

Email address: \_\_\_\_\_

3. Nature of Applicant's business \_\_\_\_\_

4. The last three places of the above business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Exact Type of Merchandise Selling: \_\_\_\_\_

6. Length of time to be covered by a peddler's permit: \_\_\_\_\_

7. Name of person going door to door, social security number, description of vehicle, and license plate number. Applicant must also provide Drivers License and Social Security Card at time of application.

Name	SS#	Vehicle Description	License Plate #
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8. Applicant's Federal Identification Number(s) and Federal Identification Number of any business for which applicant claims to be peddling as an agent, employee, or otherwise.

\_\_\_\_\_  
\_\_\_\_\_

9. Copy of Iowa Sales Tax Permit Number or attach letter from the Iowa Department of Revenue confirming a sales tax permit is not required. Permit Number \_\_\_\_\_

10. Please attach Department of Criminal Investigation criminal history report/record for applicant from the state of applicant's residence for the previous five (5) years, including pending charges, dated no more than 30 days prior to the date of the application.

11. Please attach a criminal background check from the State of Iowa for applicant listed on application, dated no more than 1 year prior to the date of the application.

12. Has applicant been listed on any sex offender registry within the last five (5) years? \_\_\_\_\_

13. Has applicant had a peddlers license suspended, revoked, or denied by this or any other city in the last five (5) years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, the reason why:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. The dates of any previous peddlers licenses issued by Polk City:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Undersigned, in support of their request for the issuance of a peddlers permit, states the information provided above is true and correct.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**License Fees:**

1. Solicitors\*. For each person actually soliciting (principal or agent), a fee of one hundred dollars (\$100.00) per year.

2. Peddlers\* or Transient Merchants\*: (check one)

1 day \$50.00

1 week \$100.00

1 to 6 months \$200.00

1 year or major part thereof \$300.00

**Bond Required.** Before a license under this chapter is issued to a transient merchant/peddler, an applicant shall provide to the Clerk evidence that the applicant has filed a bond with the Secretary of State in accordance with Chapter 9C of the Code of Iowa.

**Cash Bond Required.** In addition to the above a cash bond for no less than \$200.00 per license, or \$1000.00 for an employer employing a group of 5 or more. This is a requirement for Solicitors, Peddlers and/or Transient Merchants.

**Restriction.** All peddler's and solicitor's licenses shall provide that said licenses are in force and effect only between the hours of ten o'clock (10:00) a.m. and eight o'clock (8:00) p.m. Must carry City license and show same.

**Definitions:**

1. "Peddler" means any person carrying goods or merchandise who sells or offers for sale for immediate delivery such goods or merchandise from house to house or upon the public street.

2. "Solicitor" means any person who solicits or attempts to solicit from house to house or upon the public street any contribution or donation or any order for goods, services, subscriptions or merchandise to be delivered at the future date.

3. "Transient merchant" means any person who engages in a temporary or itinerant merchandising business and in the course of such business hires, leases or occupies any building or structure whatsoever, or who operates out of a vehicle which is parked anywhere within the City limits. Temporary association with a local merchant, dealer, trader or auctioneer, or conduct of such transient business in connection with, as a part of, or in the name of any local merchant, dealer, trader or auctioneer does not exempt any person from being considered a transient merchant.

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For Clerk's Use Only:

Date: \_\_\_\_\_ Fee: \_\_\_\_\_ Receipt # \_\_\_\_\_ Permit # \_\_\_\_\_